

Magic Valley Gem Club Assistant Field Marshall Job description:

Note: No individual member may encumber, commit, charge, or in anyway make the club liable for any cost, fees, charges or other indebtedness without prior approval of the Club's Majority vote at a meeting. All expenses are solely the responsibility of the individual making the purchase.

Job Title Magic Valley Gem Club Officer: Assistant Field Marshall
Reports to: President, Executive board, and General membership

Job Overview:

- Your job is the same as the Field Marshalls except he or she is the Leader of the Group.
- Lead person in the MVGC in dealing with issues in the following areas.
- Represent the MVGC in dealings with request for trips and specific rock gathering areas.
- Lead and teach the Club in areas of needs, concerns, and actions dealing with the larger issues of keeping and or improving Collecting and Rock Hounding access.
- Contact the Land owner where appropriate to get written permission and insure compliance with all rules, regulations, and filing of required forms. (BLM, Forest Service, Private, or others)
- Teach and be an example to Club members on field trips about the Clubs Code of Ethics. The Code of Ethics is found on all their membership cards.
- Ensure the Safety of all attendees and insist on safe practices at all times. Always, Error on the side of safety!

Duties: AS OUTLINED IN THE MVGC BYLAWS

- The Field Marshall shall select the locality for any official field trips of the members, make the arrangements therefore, and may appoint such assistants as he may deem necessary.
- Work with Assistant Field Marshalls to even out the work load and number of trips an individual needs to be at. Note a field Marshall or Assistant must be in attendance for a Club Sponsored trip to be Official.
- Make a yearly calendar of monthly CLUB outing and have copies ready to handout and place in the Gem News on January 1st. of each year. (Modification to schedule is always possible.)
- Monthly at the club meetings present information on area of interest, concerns, and Responsibilities. Ten minutes will be available for a report during the business session.
- Submit monthly news articles with the Magic Valley Gem News.
- Keep a binder of information, maps, gathering sites and type of material to be found. Ensure Copies are kept in the Club library, Assistant Field Marshalls, and the President and updated. This book is not to be copied for other clubs or any Business or Rock Shop to preserve the sites.

- Work with other clubs to keep informed of what is happening in the Rock Hounding World.